



Kumon Maths and English, a home-based programme

Kumon is a home-based, pencil and paper programme students can study, at home, every day on their own. Our worksheets are ideal for extended periods at home.

The mathematics worksheets develop calculation ability. The English worksheets develop reading comprehension.

Learning continues at home

Kumon is a partnership between student, parent and Instructor. This partnership continues during extended periods at home.

The Instructor creates an individualised study plan for each student, and sends home the worksheets they are ready to learn next on their own. Instructors are also available for regular communication by phone, email, SMS or video messaging.

Students study their worksheets, daily. Parents encourage their children to complete their worksheets to the best of their ability. Parents then mark and grade the completed worksheets. While students do corrections, parents record the results on the study record sheet. (Ask your Instructor for a copy of *The Value of Home Marking: A Guide for Parents* and a record sheet.) This daily process will ensure student progress.

Self-learning

As students advance in the Kumon worksheets, they become more confident to study the content on their own. Kumon worksheets are structured to allow progression in small steps. This enables students to advance smoothly from easy to difficult problems.

When they encounter something new, they study the example in the worksheet, draw on previous learning and give it a try. They try, and fail, until they finally get it. This is how Kumon develops self-learning.

Students come to expect the challenge of something new, and gain satisfaction in working it out for themselves. They develop a mindset that no problem is too difficult to attempt. Equipped with the skill of self-learning, students progress independently, at home, through their Kumon programme.

Home Study Guidelines

This guide is designed to support home study of the Kumon worksheets. Follow these steps to maximise the effectiveness of home study. If issues arise, don't hesitate to contact your Kumon Instructor.

1. Establish a daily 'Kumon time'

Study worksheets a little each day. Daily study ensures smooth steady progress. Approximately 30 minutes per subject per day is desirable or for as long as your child is motivated to continue.

Establish 'Kumon time'. Consider your family's schedule and decide what time each day is best. While a time when a parent or a carer can be present to supervise is ideal, this is not always possible, nor entirely necessary. The most outstanding feature of the Kumon worksheets is that they are designed for independent, self-learning. Some days are busier than others and the unexpected can arise, but aim to be consistent. Establish a routine.

2. Create a worksheet study space

Set up a Kumon worksheet study space, free from distractions and disruptions such as the television, computers or excessive noise. A study space that is at a desk or table is best. The space should have several sharp pencils, a sharpener, an eraser and a digital clock so your child can write their start time and finish time. This is crucial.

If possible, periodically check, to ensure they are concentrating. They should complete the set of worksheets without stopping.

3. Show interest and praise your child's efforts

Show enthusiasm and interest in your child's worksheet study. Check in to see how they are going. They will feel supported. If your schedule does not allow you to be present while they study, check and mark their worksheets as soon as possible.

Acknowledge their effort to complete their worksheets.

4. Home marking

After your child completes their worksheets each day, mark them using an answer book and *The Value of Home Marking: A Guide for Parents*. Return them to your child as soon as reasonably possible. (We know you are very busy, and cannot always do this straight away.)

Answer books and the *The Value of Home Marking: A Guide for Parents* are available from your Kumon Instructor.

5. Corrections

Once the worksheets are marked, your child makes any corrections, on their own, until all answers are correct. They should find the specific place where they made the mistake, and erase and correct only the part of the answer that is incorrect. It is best if corrections are done as soon as possible, but definitely before commencing the next day's worksheets. It is more efficient for your child to make corrections while worksheet content is fresh in their mind. They learn from corrections and are less likely to repeat the same mistake on the next worksheets.

Never criticise or scold your child for errors. Making errors and then correcting them is a fundamental feature of the Kumon learning method. Rather, praise your child for doing their corrections and eventually achieving 100 percent on their worksheets.

6. Filling in the record sheet

In the record sheet:

1. Record the day of the month
2. Record the worksheet level, e.g. AI
3. Record the set number, e.g. 21 (If first page of set is AI 21)
4. Record the time taken to complete the worksheets, in minutes
5. Record the original scores, before corrections, for each worksheet in boxes 1 – 10 e.g. maths score of B, English score of 95.

Please forward the completed record sheet as and when requested by your Kumon Instructor.

The Home Recording Guide and record sheets are available from your Kumon Instructor.

7. Communication with your Instructor

Communication with your Kumon Instructor is a crucial part of home study. In order for your Instructor to be able to easily contact you, please let them know which times are most convenient for you and which mode of communication you prefer, i.e. phone, email, SMS. Please contact your Kumon Instructor should you need guidance or advice about your child's worksheet study.

Kumon is a partnership between student, parent and Instructor. This partnership continues during extended periods of home study.

8. Reading

Reading to your child, listening to them read, or making sure they have books will help them to develop a habit and love of daily reading.

For reading tips and to discover much loved book titles for younger readers, visit: www.readtogether.com.au. For readers of all ages and abilities, visit www.kumon-english-rrl.com.